

HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES
June 7, 2022 6:00 pm Zoom

Mission Statement: Worshiping and growing together in Christ, serving and reaching out joyfully to all.

Vision Statement: As disciples of Jesus, Holy Shepherd Lutheran Church believes we are called to be in relationship with God, with God's people and with God's world everyday.

Decisions Made:

- Council will proceed with the process of hiring a church office manager
- Council selected the four members of the Transition Team to serve on the Call Committee, Annette Gillcrist, Carol Rossini, Sue Scott, Chris Stuberg (pending their acceptance. As of 6/12/22: Annette, Sue, Chris have agreed, Carol is considering).

Action Items:

- Melinda will post the office manager job description before the end of June, 2022.
- In September, 2022 council will launch a campaign to fill the finance chair vacancy in conjunction with Stewardship and Spiritual Gifts.

Present: Lisa Grimm, president; Diane Jowell, vice president; Melinda Powelson, personnel; Judy Ekberg, secretary; Dave Irwin, at large; Cole Evenson, at large; Scott Ikenberry, acting treasurer/finance; Bridge Pastor Teri Hermsmeyer. Absent: Interim Pastor Julie Brooks.

Call to Order: 6:02 pm

Opening Devotion: Lisa Grimm. Come Holy Spirit, descend upon our hearts.

Welcome Diane: Diane Jowell has accepted the position of Council vice president.

Staff Reports:

[Ministry partner report](#)

[Pastor Julie report](#)

Finance Report:

Quick summary of the Income Statements:

1. Giving through April 2022 was (\$65,000) under our new (higher) 2022 budget and (\$48,000) behind our giving through April 2021.
2. Expenses through April 2022 were (\$22,000) under our new (higher) 2022 budget and (\$10,000) under expenses through April 2021 expenses.
3. Bottom Line: Our loss through April 2022 of approx. (\$43,000) was \$39,000 higher than our loss of approx. (\$4,000) through April 2021.

Continuing Business:

- 1) Update from the Personnel Task Force (Pastor Julie, Melinda Powelson, Judy Ekberg): part-time church secretary Donna Madsen will retire in August. The part-time church secretary position will expand and become a full-time position of office manager for an annual salary of \$45,000 - \$50,000 plus benefits. Donna has recorded all of her tasks, forming the basis of the new job description.

DECISION: Melinda Powelson motioned to proceed with posting the job and hiring an office manager. Judy Ekberg seconded the motion. The motion carried.

ACTION ITEM: Before the end of June, 2022, Melinda will post the office manager job description on Indeed.com, and also at Colorado Christian University and at the office of the Rocky Mountain Synod. The position will be announced to the congregation as well.

- 2) Council vacancies:

* Finance- still unfilled; Scott Ikenberry is assisting in the interim.

ACTION ITEM: In September 2022, council will launch a recruiting campaign to fill the finance chair vacancy in conjunction with Stewardship and Spiritual Gifts.

- 3) Council contact information - all information is current

[Council contact information](#)

New Business:

1. Develop a SMART goal for council to focus on for the remainder of the year related to church's vision statement -
GOAL: Council will review and revise 3 sections of the church constitution by December 31, 2022. The revisions will be completed by the Constitution Task Force of Diane Klinkerfues, Judy Ekberg and Melinda Powelson.
2. Call committee - The church constitution states in *C13.05 When a pastoral vacancy occurs, or is officially pending, a Call Committee of at least ten voting members shall be elected, six shall be elected by the Congregation, and four by the Congregation Council. Term of office will terminate upon installation of the newly called minister of Word and Sacrament.
DECISION: Judy Ekberg motioned that Council select for the Call Committee the four individuals currently on the Transition Team (Annette Gillcrist, Carol Rossini, Sue Scott, Chris Stuberg). Diane Jowell seconded. The motion carried.
3. Memorial committee - Council is gathering information from staff and the Trust Committee to determine the need for a new committee. Lisa will invite Trust to the August council meeting to inform the council on Trust's role/responsibilities.
4. Pastor Teri has established a Grief Group that will begin in June, 2022.

Closing Prayer: Council members recited the Lord's Prayer in unison.

Adjournment: 7:28 pm

Next Meeting: Tuesday, July 5, 2022 @ 6:00 p.m. via Zoom

Approval of June minutes: June 13, 2022

Respectfully submitted,

Judith Ekberg, Secretary