

Greetings

people of Holy Shepherd,



We are excited to share with you about our plan for a **limited return to in-person worship!** It has been a long season and we have missed getting to worship in person along-side you. Over the last year we have appreciated your patience, your resilience, and your commitment to God and one another. Because of you we have been able to engage in creative ways of worshipping and connecting and continued to offer places for education and spiritual formation. We have served our broader community in a multitude of ways like food-drives for the Action Center and your generosity to Eiber at Christmas, to name a few.

Holy Shepherd has never been closed.

And now, Council, the Regathering Team, Staff and Pastors feel that it is time for the next step forward. We are so grateful to begin offering limited in-person worship services.

Beginning May 9th, services will be offered at 8 A.M. and 9:15 A.M.

Because of Covid-19 restrictions and guidelines these services will look different than you may be used too, and it is essential that you reserve a spot before attending. Please see the reminder of the information in this packet about worship guidelines and how to sign-up.

We recognize there are varying comfort levels for in person worship. For the coming weeks, we will continue to offer YouTube worship videos as we work towards live-streaming capabilities (*which will allow you to watch and participate in the in-person service from home*). **There will also either be an adult education opportunity or a communion service at 10:15 each Sunday on Zoom.** Zoom communion will continue on the first Sunday of the month and Adult Education the other weeks—please continue to check the Happenings for more information.

Council, the Regathering Team, Staff, and Pastors continue to meet to keep up-to-date with current health guidelines and to think creatively about the next step for worship and safely gathering at Holy Shepherd. We are excited about where we are headed and grateful for all who have contributed their time and leadership during this pandemic. **We are continuing to monitor changes to infection rates, hospitalizations, and deaths. If changes need to be made to this plan, we will let you know as soon as we are able.**



*The apostle Paul reminds us that,
we are the Body of Christ made up of many members.*

We are humbled and grateful for the multitude of ways that Holy Shepherd has cared for others and one another as the Body of Christ this past year.

In the coming weeks, we look forward to continuing to worship, as the Body of Christ, whether we are joining together in-person or online!

It is a gift and blessing to worship together in Christ!

Peace,

Pastor Michael and Pastor Courtney



In-Person Worship Sign-Up



Sign up link: <https://www.signupgenius.com/go/60b0a4faaac28a4fd0-worship>

- Link will also be available on the website www.holyshepherd.com
- **Because of limited capacity we're asking that you sign up for no more than 2 service in the month of May.** We will reevaluate this policy for June.
- Online worship will continue during this transition time if you are unable to attend.

HOW TO USE "SIGN-UP GENIUS"

1. You will see boxes with the service times listed. In the box to the right of your desired service time will be a box with the number of slots remaining, a list of who is attending that service, and underneath that list a button that says "sign-up".

05/09/2021 (Sun.)	8:00am - 8:30am	Attend Worship (50)	Sign Up
	9:15am - 9:45am	Attend Worship (50)	Sign Up
05/16/2021 (Sun.)	8:00am - 8:30am	Attend Worship (50)	Sign Up
	9:15am - 9:45am	Attend Worship (50)	Sign Up

2. Click the sign-up buttons for **each of the service(s)** that you would like to sign up for. A check will appear in each of the boxes. Please verify that you have signed up for the desired date and time.

3. At the bottom of your screen will be a large button that says "Submit and Sign Up". Click that button.

Submit and Sign Up

4. You will be taken to a new screen that says "Sign Me Up" at the top.

Sign Me Up

Sign me up for:

Available Slot	Date (mm/dd/yyyy - MDT)	My Comment	Quantity
Attend Worship	Sun., 04/18/2021 8:00am - 8:30am	<input type="text"/>	1

Name

Email

Already have a SignUpGenius account? [Login](#)

By signing up, you agree to the SignUpGenius [Terms of Service](#) and [Privacy Policy](#).

Sign me up for:

Available Slot	Date (mm/dd/yyyy - MDT)	My Comment	Quantity
Attend Worship	Sun., 04/18/2021 8:00am - 8:30am	<input type="text"/>	<input type="text" value="1"/>

5. In the box for quantity please enter the number of people in your household that will be attending worship together including yourself. **You will need to do this separately for each of the services that you have signed up for.**
 - a. Note that if there are 4 people in your household, but only 3 seats remain in the service, the sign-up program will only allow you to sign up for the remaining seats.
6. Enter your name and email to receive confirmation of selected service and time.

Name

Email

[Already have a SignUpGenius account? Login](#)

7. Click "Sign Up Now" at the bottom of the page.

You will then arrive at a confirmation page telling you that you have successfully signed up for your desired services, and you will also receive a confirmation email the week before your selected service.

If you are unable to complete these instructions because you lack access to a computer/internet, the office will be able to help you sign up. Please call the office and leave a message with your desired worship time, (and if you would like to be signed-up for the other service if seats at your preferred service time are unavailable).
Someone from the office will call to confirm your time.

To ensure that those whose only option is phone sign-up are able to reach the office, we ask that everyone who is able utilize the online sign-ups. If you have questions about how to use it, please contact the office or Pastor Courtney (csteitz@holyshepherd.com or 651-769-7287).

We will be offering a video tutorial on using sign-up genius immediately following the communion service on May 2nd.

*It is important that you sign-up for services.
Please do not arrive for service without having signed up online.*

GENERAL GUIDELINES

- Please wear a mask that fully covers your nose and mouth **both inside and outside** the building.
- Make sure to maintain social distancing when interacting with those outside your household.
- If you have any symptoms of Covid-19 (cough, fever, headache, sore throat, etc.) we ask that you refrain from coming and utilize the online worship option.
- If you are unvaccinated and have been exposed to Covid-19 we ask that you do not attend and utilize the online worship option.
- If you have attended worship at Holy Shepherd and then test positive for Covid-19 we ask that you let the church office or one of the pastors know so that we can conduct contact tracing. Please know that if you contact us because of a positive Covid-19 diagnosis, we will keep your name confidential.
- If you sign-up early in the week, but later find out you are unable to attend, please let the office know at your earliest convenience so that we can make your assigned seats available to others.

✝ WHEN ATTENDING WORSHIP SERVICES IN-PERSON ✝

- Please arrive no more than half hour before and no later than five minutes before your scheduled worship time. Late arrivals will be very disruptive to service.
- You can park in either lot, but we ask that you do your best to leave spaces closest to the door available to those with mobility challenges.
- Please enter the church building through either entrance and proceed to the Information Center (across from the library). There will be hand sanitizer and an offering basket on the desk if you would like to drop your offering off on Sunday.
- **You will be checked in by an usher at the Information Center.**
- Ushers will lead you to the sanctuary where you will pick up a communion cup and bulletin. You will then be escorted down the side aisles to your seats.

Please note that seats will be socially distanced/every other pew.

Your seats will be chosen for you.

- Once you are in your seat we ask that you not move around the sanctuary to greet each other, but remain in your spot for the duration of service.
- During the prelude/service/and postlude there **WILL NOT** be congregational singing for the time being. You will be invited to offer spoken responses in several instances, but we ask that even if you know the words to a song being played that you refrain from singing aloud. Singing is considered a higher risk activity by the C.D.C.
- You may remove your mask to take communion, but we ask that you put your mask back over your mouth and nose as soon as you have received communion. Communion will be received in your own pew—you will not come forward to receive communion.
- **At the end of service, please wait to leave your pew until you have been dismissed by an usher.**
- Once service has concluded, it is important that staff and volunteers have time to clean and disinfect the sanctuary space and the Narthex. If you would like to greet one another, we ask that you do so in the parking lot.
- **Bathrooms are available**, but we ask that you knock to ensure there is only ever one person in the bathroom at a time. Please disinfect all surfaces in the bathroom with provided Clorox Wipes before and after service.