

Procedures for Voting and Participation in the Annual Meeting

You may only vote one time (e.g., ballot, email, or in person during the Annual Meeting Zoom call.

****Paper ballot/email voting due date, Friday, January 29th****

1. Because of the Covid-19 restrictions this year voting will look a bit different, but we have carefully considered our options so everyone will have an opportunity to vote and participate. Here are the guidelines for participation and voting.

- a. All decisions will be made through a majority vote.

2. Information Delivery Dates

- a. January 17th - 10:15am - **Budget Hearings** (meeting will be recorded.)
 - b. January 18th - **Budget Hearing Zoom Recording** emailed to Holy Shepherd members.
 - c. January 20th - **Annual Reports** and **hard copies** of presentations for the annual meeting mailed to people who have been receiving worship materials in the mail.
 - d. January 23rd - **Annual Report** emailed to congregation
 - e. January 29th - **Ballots**, paper or email, due to the office.
 - f. January 31st - **Annual Meeting**.
 - g. February 1st - A **recording** of the **Annual Meeting** and election results will be made available.

3. Voting

- a. There are **three** ways to vote: Vote **live** during the Zoom meeting, **email** the office (dmadsen @holyshepherd.com) or **submit a hardcopy** of a ballot to the office by January 29th. All emailed and submitted paper ballots will be tallied before the meeting. You may only vote one time.
 - b. All people who receive printed worship materials at home, will receive a ballot in the mail with all information needed for the meeting in print.
 - c. Members who cannot attend the **live** Zoom meeting can request a paper ballot or email back their vote to Donna in the church office dmadsen@holyshepherd.com. Please remember that votes are due to the office or email by Friday, January 29th at 3pm.
 - d. **Live Zoom:**
 - i. **On-Line Zoom:** For those in the live Zoom meeting you will be voting by raising your hand and the council and staff will be counting your vote. Remember, to vote you must be a member of Holy Shepherd. If there is more than one voting member in the household, please make sure we can see both of you.
 - ii. **Calling in by phone to the meeting:** If you are participating by phone you will be temporarily put into a breakout room where you will be asked for your verbal vote. It takes a moment to get you into and out of a breakout room so give it a moment, you haven't been cut off.

4. Calling the Question for the Vote

- a. Because we have some members voting early we will not be able to amend the question for voting. The questions are listed below. *(This was discussed by council)* All questions will be stated by the president, given discussion time and then voted upon.
 - i. **A vote to approve or deny the 2021 budget for Holy Shepherd as recommended by council and presented in the prior budget hearing.**
 - ii. **A vote to approve or deny the updated Holy Shepherd Gift Policy.**
 - iii. **A vote to approve the amendments to keep in alignment with the model constitution of the ELCA.** *(These amendments were discussed and approved at the 2019 Church-Wide Synod Assembly)(They are posted on the Holy Shepherd website.)*
 - iv. **A vote to approve the amendments to the Holy Shepherd constitution regarding the vision team's purpose and representation on council.**
 - v. **A vote to add two new voting at-large positions to the council.**
 - vi. **A vote to approve the minutes from the 2020 Annual Congregational Meeting.**
 - vii. **A vote to approve the slate of new members to the council.**

Holy Shepherd Lutheran Church - Annual Meeting

January 31st, 2020 - 10:15am

Ballot for 2020 Elections & Amendments

You may only vote one time (e.g., ballot, email, or in person during the Annual Meeting Zoom call.

****Paper ballot/email voting due date, Friday, January 29th****

A vote to approve or deny the 2021 budget for Holy Shepherd as recommended by council and presented in the prior budget hearing.

- Yes
- No

A vote to approve or deny the updated Holy Shepherd Gift Policy.

- Yes
- No

A vote to approve the amendments to keep in alignment with the model constitution of the ELCA. (These amendments were discussed and approved at the 2019 Church-Wide Synod Assembly)

- Yes
- No

A vote to approve the amendments to the Holy Shepherd constitution regarding the vision team's purpose and representation on council.

- Yes
- No

A vote to add two new voting at-large positions to the council.

- Yes
- No

A vote to approve the slate of new members to the council.

- **Vice-President - Council**
Melinda Powelson
- **Personnel Chair - Council**
Jen Kurtz
- **At-Large Members of Council**
David Irwin & Chase Evenson
- **Synod Assembly Representatives**
Denise Ikenberry and David Irwin

- Yes
- No

Member Signature: _____