

Holy Shepherd Annual Congregation Meeting
Minutes – January 26, 2020

Call to Order: The meeting was called to order by President Jamie Malone at 12:14 PM and a quorum of 91 was declared.

Welcome and Recap: President Jamie Malone acknowledged all of the hard work the Congregation accomplished this past year including service, call of the new Pastors, and refreshing several documents. President Malone issued a challenge that Holy Shepherd keep pushing forward.

Video: Why are you engaged in ministry?

Budget: Scott Ikenberry presented the budget for 2020 and reviewed last year's finances.

Review of 2019 Actual Income and Expenses:

- Gross operating income increased in 2019 to \$551,000 from \$526,000 in 2018
- Operating expenses decreased in 2019 to \$534,000 from \$535,000 in 2018.
- The net change between years was \$26,549 – from (\$9,500) net loss to \$17,000 net income.
- Personnel costs were lower in 2019, primarily due to Mary Biefel's retirement.
- Administrative Expenses were higher in 2019, primarily due to a new file server for the office.
- In addition to our regular giving, we had supplemental giving in the following areas:
 1. An additional \$9,000 was received in 2019 from our September 2018 HVAC special fundraiser. In all we raised \$70,000 which covered 98% of our cost.
 2. \$9,800 was given for Family Promise, including \$2,053 for Down for Dreaming. We spent \$7,150 for new carpet in the Multipurpose room.
 3. Over \$11,000 was given for various items on our Wish List. \$4,600 was used for admin building renovation; \$2,400 for hand bell refurbishing; \$1,100 for a defibrillator; \$962 for TV and Blue Ray cords for the Multipurpose room.

Review of 2020 Budget Expenses:

- Mission allocation will remain at 10 % of the Receipts to Meet Budget in 2020.
- 2020 Salaries for Co-Pastors Michael and Courtney will remain at the 2019 levels approved by the congregation when they were called last summer and fall.
- All other personnel compensation was reviewed by Pastor Michael and Winston Herbert (our Council Personnel head). Increases ranged from 3% and 3.5%.
- We have budgeted for a new part-time Property Administrator/Manager to coordinate inspections and regular maintenance and repair of HVAC systems, elevator, snow removal, sprinklers & landscape, etc. Could also assist with new security system installations.
- Evangelism budget for 2020 includes funds for Community Outreach.
- We have included 2020 funding for our Stewardship for all Seasons program.

Review of Balance Sheet at December 31, 2019:

- Operational cash over Reserve liabilities was up \$24,000 due to Giving exceeding Expenses.
- Our Building Mortgage was paid down a total \$87,464 in 2019, which included additional principal payments of \$37,000. Balance at end of year was \$90,532. An additional principal. Payment of \$15,000 was made in January 2020.
- Our Solar Energy System Loan was paid down \$17,508 in 2019, which included \$4,000 of additional principal payments.

Narrative Budget: Pastor Michael TeKrony presented the HLC 2020 Narrative Budget. See attachment.

Gift Planning: Pastor Michael also presented on the Large Gift Planning Policy that has begun and will continue. Holy Shepherd has received a special gift of \$252,000 from Susan Gourley Estate bequest in late 2019.

Video: Pastor Courtney Steitz provided an explanation on why we are showing videos as a way to represent the Holy Spirit at our Annual Meeting. The second video shown was: How do you see God at work?

Minutes: The minutes of the January 27, 2019, Annual Congregation Meeting were motioned for approval by Winston Herbert, seconded by Don Threkheld and passed without opposition.

Elections:

- Trust Committee: Chairperson Emily Parkhurst acknowledged the outgoing Trust Committee members: Secretary Jane Walker, Treasurer Gaylord Stumm, and Chairperson Emily Parkhurst. Continuing serving members: Del Holz, Shirley Bradsby, and Gerald Scholten. Carol Rossini and Gail Skaggs were nominated by Emily Parkhurst and seconded by Bob Gordon. The motion passed.
- Council: Jackie Johnson motioned to elect the three new officers, Wanda Carlson seconded the motion.

Diane Klinkerfues was elected President.

Judy Eckberg was elected Secretary.

Jen Kurtz was elected to serve as a Vision Team Rep.

- Synod Assembly, Lisa Tomlinson and Gavin Tomlinson were nominated to serve on Synod Assembly. Jamie Malone nominated and Don Threkheld seconded the motion. Lisa and Gavin were elected to serve on Synod Assembly

Budget: Motion to pass the budget by Don Threkheld and seconded by Bob Gordon. Discussion: Larry Bradsby discussed Thrivent Dollars being directed to Holy Shepherd. The Congregation voted without opposition and passed the Budget for 2020.

Video: What are your hopes for Holy Shepherd?

Thank you: Pastor Michael did a thank you to all those who participated in the video series.

- Kevin Klinkerfues mentioned the King Soopers rewards card charity assignment (as mentioned by the Bradsbys). The Bradsbys will assist

anyone with signing up for the rewards program. Paula Freeman asked about how much Holy Shepherd has received. Scott Ikenberry 2016 and 2017 each about \$8,400 and in 2019 about \$5,000. This money goes to principle payments on the mortgage.

- We officially thank Emily Parkhurst for all of the ways she has tirelessly and faithfully served HSLC on council and in music. We pray for her and thank her, despite her loyalty to the Patriots.
- Recognition to outgoing officers: Jamie Malone, Emily Parkhurst and Fellowship Chairs Wanda Carlson and Pat Scholten were acknowledged for their work. The Congregation purchased a herd of goats out of the ELCA gifts for good in the leaders' names as a thank you. Goats are emblematic of the leaders because goats stay together, are a continuing gift that replenishes (and, unintentionally, because Tom Brady is the GOAT).

Closing: Pastor Courtney presented a stirring closing to our Annual meeting including the invitation to Holy Shepherd. God is not done doing God's work at Holy Shepherd, in Lakewood, in Colorado, or in the World.

Adjournment: Newly elected President Diane Klinkerfues adjourned the meeting at 1:16 PM.