

**HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES
June 16, 2020 - Zoom Meeting**

Present: Diane Klinkerfues, Kevin Klinkerfues, Scott Ikenberry, Judy Ekberg, Jen Kurtz, Sue Scott. Non-voting members: Pastor Courtney, Pastor Michael, Donna Madsen, Karen Novess

Call to Order: The meeting was called to order at 5:34pm.

Opening Prayer: Pastor Michael

Ongoing Business:

1. **Financial Report** - Scott Ikenberry
 - a. Update on giving: congregational contributions through May 2020 are on-budget. Better than last year at this time.
 - b. Payroll Protection Plan (PPP) Loan: time has been extended in which to use the funds

2. **Staff Report** -
 - a. Pastors Reports: (see full report in the file) Planning for Zoom communion July 5, 2020; Course on Racism will begin in 2 weeks. Evangelism group will read and discuss the book [Growing Young](#).
 - b. Karen Novess: (see full report in the file) Taize worship begins 6/17/20 via Zoom; Summer camp will be for all ages 7/13-16 via Zoom
 - c. Donna Madsen: Property inspections went well; weekly mailings to 41 members who do not have internet

3. **Continuing Business**
 - a. Church building reopening - no worship through August; some groups are meeting in the church parking lot, but they will be told they need to wait.
 - b. Property Manager Position - interview scheduled for 6/17/20
 - c. Organist - committee has finalized job description and the next steps in the process
 - [Job Description](#)
 - d. Large Gift /Trust committee - committee has met to review their process.
 - e. Family Promise - working on new permit for 24-hour access since current permit allows 5pm-8am access. FP wishes to use the building in August.

New Business:

1. Staffing as we remain out of building : We want to maintain excellence in our online presence while considering the future of pastoral involvement on site as well. How

much time is involved? There needs to be a balance to avoid pastoral fatigue. Pastors and staff, please tell us when Life becomes overwhelming!

2. Preliminary discussion of Planning for the Future:

- a. our Vision remains unchanged, but how we implement the vision is changing.
- b. start with “knowns” and methodically add in unknown variables, what ifs
- c. consider multiple plans, such as Plan A (if building opens 9/1/20), Plan B (if building opens 1/1/21), Plan C (parking lot gatherings), Plan D (weddings)...
- d. Decision-making: who decides when to open, wear masks or not, physical distancing, how outside groups may use the building
- e. we need a flow chart of committees/teams/groups, such as Vision team, Re-Opening team /Covid Response team, organist interview team, property manager interview team, church council, trust committee, evangelism team.

Closing Prayer: Pastor Courtney

Adjournment: The meeting was adjourned at 6:49pm

Next Meeting: July 21st

Approval of Minutes: May Council meeting minutes were approved May 29, 2020.
June Council meeting minutes were approved June 22,2020.

Respectfully submitted,

Judy Ekberg, Secretary

Pastor Michael, Pastor Courtney, Judy Ekberg, Scott Ikenberry, Diane Klinkerfues, Kevin Klinkerfues, Jen Kurtz, Donna Madsen, Karen Novess, Sue Scott