

# Holy Shepherd Lutheran Church

## Council Meeting Agenda

October 18, 2016

5:30 P.M.

5:30 Call to Order/Prayer/Communion

5:40 Kevin Klinkerfues

5:50 Approve September 2016 Minutes

6:00 Reports

- President
- Vice President
- Pastor(s) and Staff
- Vision Team
- Personnel
- Financial
- Ministry Team report

6:40 Ongoing Business

- Community Space usage
- Wish List
- North Parking Lot Repair
- Need to find new kids choir director for 2016-2017 school year
- Campfire Bible Time continuing once a month.
- Review MP floor covering and plan for replacement

7:00 New Business

- Council positions for 2017
- What positions are needed?
- Vacant ministry positions
- Property?
- Education?

### REMINDERS & Upcoming Dates

- Pastor Michael sabbatical July, August and September 2017
- Confirmation Dinner, Oct. 29 after worship, Ceremony Oct. 30 @ 10:45, reception following
- Thanksgiving Eve Worship and Pie Social November 23, 7:00 p.m.
- Council dates for December?

7:30 Prayers of the Council

## New Business

Council positions for 2017- Pastor advised need to be aware of what positions are coming up for term, and would be nice to transfer this list and terms (and other things) electronically, for easy access. Amy advised she will get copy of Council positions/terms of service to Mary. Diane advised she can also put this document and other documents (minutes, reports) in Google as Vision Team already uses. Diane will work on putting this on together. Karla will get her last six months of meeting minutes to put there.

Vacant positions- property and education have no chairperson's at this time.

Amy brought up that council need to approve request for change of dates for Pastor Michael's sabbatical. Karla proposed to approve Pastor Michael's request for sabbatical in July, August and September 2012. Emily seconded and motion was unanimously approved.

Diane has a friend who has a service dog who has come to services several times and she asked if the church has any issue with having a service dog in the church. Pastor advised there is no written policy and we have had them in the past. It was discussed that people will need to be aware not to "play" with the dog while they are working and was discussed that owners of these dogs are very good about directing people the dogs are working.

Amy motioned for the meeting to adjourn and meeting was adjourned at 7:44pm.

Respectfully submitted,  
Karla Mason, secretary

### Reminders & Upcoming Dates:

- Pastor Michael sabbatical July, August and September 2017
- Michael at Synod Theological Conference, Sept. 19-22
- Stock in the Flock Dinner, Sept. 25, 5 PM
- Faith Promise Weekend, Oct. 1-2
- Confirmation Dinner, Oct. 29 after worship, Ceremony Oct. 30 @ 10:45, reception following.

Holy Shepherd Lutheran Church  
Council Meeting Minutes  
September 20, 2016

**Present:** Amy Evancheck, Karla Mason, Emily Parkhurst, Diane Klinkerfues (non-voting members Pastor Rick Thompson)

**Absent:** Jeff Braden, Gerry Scholten, Randy Updike (non-voting member Michael TeKrony)

**Call to order:** The meeting was called to order by Amy Evancheck at 5:46pm.

**Devotions and Communion:**

Pastor Rick led the council in devotions from 1<sup>st</sup> Timothy 6, prayer, sharing of the peace, and communion.

**Approval of June 17, 2016 minutes:** Emily motioned for June minutes to be approved with corrections, Diane seconded and the motion was approved.

**Reports:**

**President report:** Jeff Braden  
Not present- no report

**Vice President:** Amy Evancheck

Amy reported that Jeff has not been able to get contractor bids for parking lot. Eiber Elementary conversations are going well and missions is taking this on. Items have been donated for this project. There has been extended conversation regarding the flooring in the basement. Amy is still looking for people to lead property and education.

**Pastor's Report:** Pastor Rick Thompson

Pastor Rick advised that Michael is at the Rocky Mountain Synod Theological conference. In addition, both him and Pastor TeKrony are working on upcoming weddings. There are three churches attending confirmation this year; Holy Shepherd, Lutheran Church of the Master and Centennial. There are 13 students and good parent participation. Preparing for confirmation of 5 confirmand's with dinner on Saturday October 29<sup>th</sup> and ceremony on October 30<sup>th</sup>. On a personal note Pastor Thompson will complete chemo on 10/20.

**Vision Team Report:** Diane Klinkerfues

Vision Team is short one representative to attend council, and while she has asked, no one has come forward. In addition, she goes off of vision this year. She will continue to ask, but wanted to advise and see if there were any suggestions. Council reviewed constitution and discussed possible amendment if needed but would take two years. Emily reviewed constitution and verified that any change would be a constitutional change. Amy advised this has been an ongoing challenge to have three Vision Team members attend council. Emily will review constitution further and this issue will be placed on ongoing business for next meeting.

### Karen's Report:

See attached report

Items to note on her report is that it was brought to her attention that the church website has poor compatibility with mobile phones. She is researching some options. Pastor Rick advised he received unsolicited info on website design and also has a friend at another church who had a recent website created. Diane mentioned her sister also creates websites, so possible other avenues than what Karen has explored.

Reminder of brochures at welcome desk; looking forward to Council and Vision team having brochures at this desk.

### Personnel: Randy Updike

Absent, but will have staff reviews coming up soon.

### Finance: Gerry Scholten

Absent, but sent out attached report earlier for review.

Year income is less than expense YTD. There were some unanticipated expenses for fire warning system and air conditioning, so slightly over budget at this time.

### Ministry Team Reports:

See attached

### Ongoing Business:

Community Space- Still needing brochures. Some painting needs to be completed and Kevin is hoping to have desk completed before Christmas.

Wish List- Anonymous/ generous donor has provided donation to cover all items on wish list.

North parking lot repair –Jeff is still working on getting bids and looking for contacts to assist. Pastor Thompson suggested he may want to delegate task to Rod TeKrony.

Kid's choir director- Dave Gleason has reached out to Jefferson County Schools and was going to reach out to Colorado Christian College Pastor Rick also made the suggestion of reaching out to Metro.

Campfire Bible Time- Campfire will start up again in October on the 1<sup>st</sup> Friday of the month.

Review of flooring-Karen has addressed some of this in her Ministry Partner report. Her report contains proposals from several organizations that utilize the room. Council discussed other considerations such as cleaning, safety and aesthetics. Karla and Emily suggested that samples be brought to the organizations who primarily utilize the space so they gain and understanding and visual of the products being considered. Amy will ask Gerald if he has shown samples to other organizations or if he could. Diane asked if there was a time frame to make a decision and Pastor advised no. Council will revisit at next meeting

Item from May meeting not brought forward regarding Narthex décor. Does a policy need to be crafted on how to accept/utilize non-financial gifts, and should someone/team be assigned to oversee this? Will add this to ongoing items for next meeting.

# Team Members and Term Years

		Finish 1 yr Term	First 2 yr term	Second 2 yr term	
<b>Executive Team</b>	President	Jeff Braden	2015-2016		
	Vice President	Amy Evancheck	2015-2016	Done	
	Personnel	Randy Updike	2016-2017		
	Finance	Gerald Scholten	2014-2015		
	Secretary	Karla Mason	2013-2014	2015-2016	
Must have 5 members		Finish 1 yr Term	First 2 yr term	Second 2 yr term	
<b>Vision Team</b>	Voting	Emily Parkhurst	n/a	2015-2016	
		Amy Evancheck	n/a	2015-2016	
	Voting	Jim Freeman	n/a	2012-2013	2014-2015
		Larry Lagerberg			
	Chair/Voting	Diane Klinkerfues	n/a	2013-2014	2015-2016
		Kevin Klinkerfues			
		Jackie Johnson	n/a	2015-2016	
				First 3 yr term	Second 3 yr term
<b>Trust Team</b>	President	Shirley Bradsby	2013-2015		
	Member	Gail Skaggs	2012-2014	2015-2017	
	Treasurer	Gaylord Stumm	2014-2016		
	Member	Emily Parkhurst	2014-2016		
	Member	Jane Walker	2014-2016		

# Team Members and Term Years

Ministry Teams are 1 year appointments by the council

## Ministry Teams

		Years Served			
Education - Adult	Pat Mohrbacher				
Education - Youth	Christi Young				
Property	Vacant				
Fellowship	Wanda Carlson Pat Scholten	2016			
Abundant Living	Roberta Wentworth	2013	2014	2015	2016
Evangelism	Chrissie Johnson	2013	2014	2015	2016
Worship & Music	Dave Gleason	2015	2016		
Health Ministry	Carol Rossini	2013	2014	2015	2016
Missions	Susan Linner	2016			
Trust	Shirley Bradsby	2013	2014	2015	2016
Spiritual Gifts	Jamie Curry	2016			

**Youth**

- **Sr. /Jr. High**
  - Upcoming Events:
    - Confirmation Dinner : Oct. 29 6:30pm
      - WNL Staff cooking; upcoming confirmation class serving
    - Sr. High Youth Gathering: Nov. 18 -20
      - Rainbow Trail Lutheran Camp
      - 6 youth, 2 adults attending
    - Sr. High Monthly Gatherings
      - Coffee/Breakfast Conversations
        - Started in October. Next gathering: Nov. 6

**Faith Formation**

- **Youth Age 3 – 5<sup>th</sup> Grade**
  - **Growing with Jesus**
    - Youth age 3 – 5<sup>th</sup> grade will be invited, during each worship service (including Saturday worship), to hear the day's readings as a group during the message.
    - Making connections with more youth than during the Sunday School hour.
    - Shape of "class" time beginning to become more clear. Will invite others (besides the Faith formation Team) to lead beginning in November.
- **Campfire Bible Time**
  - 1<sup>st</sup> Friday of each month.
  - Potluck dinner, Songs, Stories (around the campfire!) Responding to the stories (dramas, conversations, service work), prayers, Communion, Songs and of course . . . s'mores!
  - Planning service projects events.

**Worship**

- Advent Worship planning: Oct. 27
- Children's Choir director: Dave Gleason, Diane Klinkerfues and myself will meet with families whose children have been in choir to discuss alternative options to engage the children in song.
  - Meeting date: Wed. Oct. 19

**Web Page**

- Council Minutes on WEB
  - Leadership/Council Minutes
- Weekly updates (sermon, happenings etc.)

**Narthex design team**

- Current Project: Information Station
  - **NEEDED:** Council/Vision team brochure information needed, *please.*
- Finishing final touches in the library.

**Other**

- 500 Yr. Reformation Celebration
  - Working together with the Pastors to gather the community together to talk/discuss/act on ways, throughout this coming year, to celebrate the 500 anniversary of the Reformation.
  - Beer & Brats Informational/Brainstorm Gathering: Nov. 17

*God's Peace,  
Karen Novess*