

**HOLY SHEPHERD LUTHERAN CHURCH**  
**COUNCIL MEETING MINUTES**  
*June 15, 2021, 5:30pm - Zoom Meeting*

***Mission Statement: Worshipping and growing together in Christ serving and reaching out joyfully to all.***

**Action Items:**

\* Diane Klinkerfues will prepare statement for the congregation, giving an update of our transition process after Pastor Courtney's departure

\* Council members will select a spiritual practice and commit to practicing one day per week, giving feedback later in the summer

\*Take a look at job descriptions for staff pre-Covid and during and make sure we are on track and not expecting too much from staff.

**Present:** Diane Klinkerfues, President; Judy Ekberg, secretary; Scott Ikenberry, Finance; Chase Evenson, At Large; David Irwin, At Large; Pastor Michael; Pastor Courtney; Donna Madsen, church secretary; Karen Novess, Ministry Partner;  
Guests: Pam Klenz, member Rocky Mountain Synod; Shirley Bradsby, HSLC member  
Absent: Linda Powelson, vice president; Jen Kurtz, personnel.

**Call to Order:** 5:33pm

**Opening Prayer:** Spiritual Practice Centering Prayer with Pam Klenz

**Business:**

**1. Continuing Business**

- a. Planning for the future: Pastor Michael and Diane Klinkerfues have spoken with Bishop Gonia and Sara, assistant to the Bishop, who will help guide us through the pastoral transition.

■ Short Term

1. Diane and Pastor Michael will communicate with the Rocky Mountain Synod Bishop's office that we feel we are good in the short term with some assistance for Pastor Michael with preaching.
2. Next step is to work with a synod coach.
3. Honor the past transition work that was done.

■ Mid-Term

1. Reflect on the past year and a half and look for what were positives and good fits and maybe some pieces that need to be reworked as far as next moves in staffing.
2. Making sure that Pastor Michael and staff have the support they need.

■ Long-Term

1. To be determined with God's help.
- b. ACTION ITEM: Diane will prepare a statement for the Shepherd's Staff and for a live Temple Talk, addressing the changes and giving an update on our transition process.

## 2. New Business

- a. Shirley Bradsby: Proposed a 'Celebrate HSLC' event to give our congregation something to look forward to. She will talk with Karen Novess and the education team who were already making plans for a congregation event in August.
- b. Spiritual Practice - Pastor Michael and Pam Klenz attended an 'Excellence in Leadership' class where they studied leadership. A part of the class was on Spiritual Practices.  
"Silence is God's first language; everything else is a poor translation." Father Thomas Keating  
Centering prayer purpose: internal silence, being still, resting in God, intention rather than attention
- c. ACTION ITEM: Pastor Michael challenged the church council to select a spiritual practice and commit to practicing at least one day per week through the summer. Pam and Pastor Michael will check in with us later in the summer for our personal feedback.
- d. Regathering team update
  - Change in policy on July 1st
  - The team will be adding a few new members
  - Some members of the congregation have been thankful for the restrictions and guidelines. Some members are hoping reservations will end soon and that we will return to singing.

## 3. Finance Report - Scott

- a. Quick summary of the Income Statements
  - 1. May 2021 giving was (\$6,300) below our new 2021 Budget and (\$10,600) lower than our giving in May 2020. YTD giving through May 2021 is slightly higher than our YTD 2020 giving through May 2020, but (\$11,100) under the higher 2021 Budget.
  - May 2021 expenses were \$1,600 under our new 2021 Budget, but were \$6,500 higher than our May 2020 expenses. YTD expenses are approx. \$2,400 under the 2021 Budget.
  - Bottom Line: May 2021 net loss of approx. (\$4,700) as compared to May 2020 income of \$12,400. YTD 2021 loss of (\$8,800) vs. YTD 2020 income of \$17,400.
- b. Quick comments on the Balance Sheet
  - Contributions to the Building Fund were approx. \$3,000 in May and are \$23,200 YTD 2021. Contributions through May 2020 were \$39,000. Cash balance in the Building Fund Account at 5/31/21 is \$29,500.
  - Solar Loan balance at 5/31/21 was \$90,156. After the June 2021 loan payment, the loan balance is now \$88,843. We continue to receive contributions for early principal paydown on this loan and have applied \$6,200 through 5/31/21.

**4. Staff Report**

- a. Pastors Report - Pastoral care needs continue as well as the other pastoral duties
- b. [Ministry Report](#) - Education Team is planning an all-age picnic at O’Kane Park, spot reserved for August 1, 2021.

**5. Closing Prayer: group Lord’s Prayer**

**Adjournment:** 7:04pm

**Next Meeting:** July 20, 2021

**Information/Updates**

1. Parking lot project underway. Should be finished early July
2. Music team has met to discuss music directors.
3. Live streaming is working and looks great! Thank you Karen, Donna and Carmine
4. PPP Loan of \$58,000 has been forgiven

**Approval of June Minutes:** June 17, 2021

Respectfully submitted, Judy Ekberg, Secretary

