

**HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES
July 21, 2020 - Zoom Meeting**

ACTION ITEMS:

1. Pastor Courtney will call Cheryl Holz regarding the process for Family Promise to stay at HSLC during August and possibly use the FP funds to pay for the architect to review the church plans to help us clarify city code so the city will permit us to use our basement as a 24 hour shelter.

Present: Diane Klinkerfues, Kevin Klinkerfues, Scott Ikenberry, Judy Ekberg, Jen Kurtz, Sue Scott. Non-voting members: Pastor Courtney, Pastor Michael, Donna Madsen, Karen Novess.

Call to Order: The meeting was called to order at 5:35pm

Opening Prayer: Diane Klinkerfues, council president

Ongoing Business:

1. **Financial Report** - Scott Ikenberry
 - a. Updates: HSLC is \$20,000 ahead of this point last year. Covid PPP loan is currently treated as a loan and reflected as a liability on the balance sheet.
2. **Staff Report** -
 - a. Pastors Report: (see full report in the file) : 56+ participated in the first online communion held in July; God's Work Our Hands blood drive planned for September; funerals conducted in the columbarium with social distancing.
 - b. Karen Novess: (see full report in the file) : Summer Camp for all ages was a success; it was a fun community experience with outreach.
 - c. Donna Madsen: mailed 216 giving statements; helped Pastor Courtney with 120 phone calls to ensure access to online communion.
3. **Continuing Business**
 - a. Re-Gathering/Re-opening Team Update:
 - *Team: Kevin Klinkerfues, Amy Evancheck, Larry Lagerberg, Pastor Courtney, Pastor Michael*
 - Identifying stages, such as Stage 1-total lockdown; Stage 2-meetings outside (prayer shawl ministry, Men's Saturday group; Stage 3...
 - b. Covid Response Team Update:
 - *Team: Jackie Johnson, Gary Johnson, Eric Kurtz, Sue Scott, Pastor Michael, Pastor Courtney*
 - Working on a communication plan for the congregation
 - c. Family Promise Update:
 - HSLC's permit is for 5pm-8am; working with the city of Lakewood code requirements to allow guests 8am-5pm.
 - Potential cost for architect's code review is \$1000.

- ACTION ITEM: Pastor Courtney will call Cheryl Holz, HSLC coordinator for Family Promise, to update her on the process for FP guests to stay at HSLC in August. Including checking to see if the \$1000.00 (not a for sure amount yet) could possibly be taken from the FP Holy Shepherd account.
 - d. Structure Meeting Team Update:
 - Pastors and Diane Klinkerfues are in the process of discussing the Vision Team's role; discussing training for lay leadership. This will be presented to council at the next meeting.
 - e. Property Manager Position: Kevin Klinkerfues has been selected for this position.
 - Council agreed that Kevin would stay on in his current role as Vision chair until his term runs out in January. He can continue to vote.
4. **New Business:**
- a. Communication strategy for September 1: staff, council, key lay leaders will call every congregational member for a personal connection and to ensure that s/he has seen the letter, email or video, which will be sent out.
 - b. A new phone calling ministry team is being discussed.
5. **Information**
- a. **Organist Hiring Team:** Dave Gleason posted the position and has received five applicants. Looking to do first interviews the week July 27th. Start time is unknown at present.
 - *Team: Dave Gleason, Karen Novess, Diane Klinkerfues, Ron Skabo, Pastor Michael.*
 - b. **Large Gift /Trust committee:**
 - Meeting on July 29th
 - *Team: Shirley Bradsby, Del Holz, Scott Ikenberry, Jerry Scholten, Carol Rossini, Sue Scott, Gail Skaggs, Pastor Michael, Pastor Courtney,*

Closing Prayer: Pastor Michael

Adjournment: 6:35pm

Next Meeting: August 18th

Approval of Minutes: June Council meeting minutes were approved June 22.
July Council meeting minutes were approved July 29.

Respectfully submitted, Judy Ekberg, Secretary