

Holy Shepherd Lutheran Church
Council Meeting Minutes
Oct 21, 2019

Present: Jamie Malone, Sue Scott, Scott Ikenberry, Kevin Klinkerfues, and Winston Herbert. Non-voting members: Donna Madsen, Randall Updike and Pastor Michael.

Call to Order: The meeting was called to order by Jamie Malone at 5:33 p.m.

Opening Prayer: Pastor Michael led the attendees in the opening prayer.

Ongoing Business:

- Guest – SST Team Representative Randy Updike
 - Randy discussed the history of the SST Team. The team formed out of response to an incident at our church during services, along with several other catastrophic events (hurricanes, shootings, etc.) Several members became very concerned about how prepared we were. Randy gave an overview of the work the team has accomplished in the last 18 months, as well as priorities for the upcoming year. They have requested that we fund 2 items in the upcoming year – upgraded security system, and video surveillance camera system. The Council indicated there is much support for the 2 requests and would like to see how the SAS initiative response pans out, as one of the 2 SST items could be funded from the additional generosity. Council recommended reviewing the spending request in the next 3-6 months, once we have an idea for how the additional giving is shaping up.
- Financial Update
 - Scott presented financial reports for September 2019. A couple of financial items were discussed including setting up of Direct Deposit for employee paychecks, and the length of time to pay Kari, since her last weekend was Oct 20th. Council decided to pay her through the end of month as a goodwill gesture for her work with us. There was also a discussion on Reserve Account Balances. A sub-committee was formed for sorting out reserve accounts, and to design a policy / procedure for sunsetting reserve fund donations (Sue, Michael, Scott, and Donna are members)
- Update from Pastor Michael
 - Michael gave an update on the Confirmation retreat & ongoing weekly class. He outlined recent Pastoral Care activity - 3 recent funerals (Dennis Jacobsen, Virginia McGuire, and Susan Gourley). Virginia Ideker is currently in hospice care; family has indicated that the memorial service will be a private service. He is in the initial planning stages for creating a care team to assist in pastoral care/home/hospital visits. Discussed Stewardship for all Seasons update – 63 intent cards returned, follow up to begin soon. There was a brief discussion on the office renovation & office moves. He is liking the new space! He felt Pastor Kari's farewell went well AND he is anticipating the new co-Pastor ! There was a brief discussion on courageous conversations and Rejoicing Spirits ministry, as well as his commitment to Urban Servant Corps.
- Ministry Reports
 - Karen's Report, Trust Committee Report - there were no questions regarding Karen's report; Jamie needs to forward Trust Committee report to Council members – discussion to be tabled until everyone has a chance to review
- Council Items for Call Process
 - Document updates (Constitution, Building Use Policy) – subcommittees formed for looking at both, model constitution was posted to ELCA website, work to begin soon
 - Conversations with Courtney
 - Ordination details are still being worked out
 - If vote goes well, her start date would be Nov 18th
 - She did ask about maternity policy in my last conversation with her. Council voted to pay her 4 weeks maternity leave.
 - Meet & Greet details
 - Would like to give her a short who is who complete with pictures of various leadership positions & staff members for the meet & greet, Jamie to handle with Donna's help

- Discussed how to handle meet & greet content, Kevin to introduce
- Details from her.... Although this would be her first call, she has extensive outreach experience
- Call vote details
 - Discussed details around vote day; council members will be available to check folks in & to count ballots
 - Jamie to coordinate with Call Committee on presentation for the meeting

New Business:

- Roundtable / anything new to add
 - Personnel reviews need to be scheduled, annual review paperwork still needs to be done.
 - Michael & Winston to meet to begin
 - Budgeting question from Scott regarding Annual Meeting. Does budget need to be voted on in the Annual Meeting?
 - Michael & Sue to get more details about SAS interaction & budget, guidance from consultant on what might need to be done for difference in wording, presentation
 - Jamie to check the Constitution regarding governance

Closing Prayer: Pastor Michael closed the meeting with a prayer.

Adjournment: Meeting adjourned at 7:18pm