

**HOLY SHEPHERD LUTHERAN CHURCH  
COUNCIL MEETING MINUTES  
September 16, 2019**

**Present:** Jamie Malone, Sue Scott, Scott Ikenberry, Emily Parkhurst, Kevin Klinkerfues, and Winston Herbert. Non-voting members: Karen Novess, Donna Madsen, Pastor Kari, and Pastor Michael.

**Call to Order:** The meeting was called to order by Jamie Malone at 5:36 p.m.

**Opening Prayer:** Pastor Kari led the attendees in the opening prayer.

**Book Discussion:** *Canoeing the Mountains*, Ted Bolsinger, discussion of Chapter 13 – “Sabotage and Staying the Course”.

**Ongoing Business:**

- Approval of August Meeting Minutes: Scott moved to approve the minutes and Kevin seconded. Motion carried.
- Financial Report: Scott presented financial reports for August. Council discussed timeline to prepare 2020’s budget. Discussion on reserve funds and active ministries. Discussion on asking certain ministries to present a prioritized list for items the ministry would like to request to include in 2020 budget.
- Clean-up during Transition Committees:
  1. Building Use Policy – The policy is in draft form. Karen discussed the next step in developing the policy. Would like a sub-committee to prepare the final draft to present to Council. Kevin will head up the sub-committee and Emily volunteered to join the sub-committee. The sub-committee will invite a member of the Safety and Security Team to join.
  2. Constitution – On hold for any changes from the Churchwide meeting last week. Will wait until the next model is published. Pastor Kari has reached out to co-Pastors at another Congregation for their Constitution. Also, Joan Meister-Bridges is joining the committee. Discussion on absenteeism voting.
- Staffing Discussion: Winston mentioned that staff reviews are coming up. Changes in the offices locations are going well. The staff descriptions discussed at August Council Meeting are fine.
- Mutual Ministry: Jamie presented a new document for Mutual Ministry Team for review. Council discussed the potential relationship between Mutual Ministry Team and Vision Team and whether the two Teams are the same. Will work towards having a Team to present in January. Current Vision Team will be invited to next Council meeting.
- Term limits and potential new Council members: Pastor Kari, Pastor Michael, Jamie, and Sue will discuss in the next few weeks. Karen inquired how invites happen, are there job descriptions, procedure, etc.?
- Update on neighbor’s land.

- Discussion on Council Synopsis for Shephard Staff.

**New Business:**

- Communications Review: Karen and Donna are over halfway through reviewing communications with Congregation members. Next step will be to get volunteers to make calls.
- Columbarium Garden Area: A team was formed to create ideas and visions on a unified approach to landscape revisions to the Columbarium Garden Area. Sue moved to endorse this approach, Winston seconded the motion and the motion passed.
- Pastor Reports: What do Pastors envision to be part of future Pastor Report to Council? What would Council like to hear? Pastor Kari suggested perhaps one or two things going on in the Congregation/ Congregation needs. Things the Council should be aware of/ Congregational care. How the Spirit is working.
- Endings and Beginnings: How do we celebrate the end of the Transition Time and the departure of Pastor Kari? The end of the Interim Time would be October 20<sup>th</sup>. It is customary to have a time without the Interim Pastor prior to the new co-Pastor. If something falls through with calling the new co-Pastor, a new Bridge Pastor could be called. An Ending of the Covenant Service. Discussed who could be part of the group planning the Service and Fellowship.
- Pastor Michael is bringing Confirmands to Sky Ranch. Pastor Michael also met with the Men's Breakfast Group. Stewardship for All Seasons will be sending out a brochure and other communications with goals for fundraising and challenging people to increase their generosity. Two Brothers from Taizé, France are coming to Denver at Regis. Members are reaching out to Pastor Michael in grief and gratitude for Dennis Jacobson's role in their lives.

**Closing Prayer:** Pastor Michael led Council in final prayer.

**Adjournment:** The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Emily E. Parkhurst, Secretary