

**Holy Shepherd Lutheran Church
Council Meeting Agenda
February 11, 2019**

Call to Order and Opening Prayer

Welcome to Sue Scott

Ongoing Business

- Approval of January meeting minutes
- Updates from Staff / Council Members

New Business

- Official vote on co-pastor model suggested by Transition Team
- Next steps for Call Committee
 - Review pre-work, potential team members, and election process details
- Role definition, job descriptions
- Review Ministry Site Profile report from the Transition Team

Important Dates

- Tues, Feb 26th meeting with Transition Team, Vision Team, Call Committee, Council & Sarah Moening to review Ministry Site Profile report, and discuss what characteristics we need in leadership
- Tues, March 26th meeting with Call Committee & Sarah Moening to begin call process

Closing Prayer

**HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES
January 14, 2019**

Present: Jamie Curry, Scott Ikenberry, Kevin Klinkerfues, Emily Parkhurst, Jackie Johnson, (Non-Voting Members: Pastor Kari Reiquam, and the Transition Team members: Denise Ikenberry, Don Threlkheld, Paul Thomas, Shirley Bradsby, and Joan Meister-Bridges)

Absent: Winston Herbert, (Non-voting member: Pastor Michael TeKrony)

Call to Order: The meeting was called to order by Jamie Curry at 5:37 p.m.

Transition Team Report:

The team has been working hard since June 2018 developing a profile of Holy Shepherd for use in calling a new pastor. The report they presented to council was compiled by Carol Rossini from all the information the team gathered over the last seven months from a variety of resources. After much discussion regarding this report, council and the transition team decided on a plan on how to present their findings to the congregation at the annual meeting. Many thanks to the hard work done by all members of the team!

Ongoing business:

- Kevin motioned and Jackie seconded to approve the December minutes as presented. Motion passed.
- Scott reported that the budget hearings went well.
- Annual meeting planning: Discussion regarding who needs to be elected, which positions are still open and need to be filled. Gerald Scholten, Del Holtz and Shirley Bradsby need to be elected to Trust. Emily Parkhurst for secretary, Jamie Curry for President and Sue Scott for Vice President.

The meeting was adjourned at 8:18 p.m.

Respectfully submitted,
Jackie Johnson, Secretary

Youth

- **Jr. High**
 - Working on the Jr. High getting together – Feb. 24 or March 3
 - Difficult to get them all together!

Faith Formation

- **Youth Education**
 - Meeting with teachers Feb. 17
 - Catch up on how GWJ is going; new ideas?
 - Possible upcoming Cross-Generational gathering

Worship

- Preparing/Details for:
 - Ash Wednesday
 - Lent Season
 - Working with Pastor Kari in leading a 2 week class on Worship & Liturgy during Sunday adult Ed.
 - Part of the class will be used to plan Lent worship as a group.
 - Regular worship planners will take this season off
- Looking into new and fresh ways to renew excitement in planning worship.

OTHER:

- **Holden Village**
 - June 10 - 14
 - Have 9 committed and registered. Possibly 2/3 more will also attend.
 - Some will travel by plane, others automobile (no trains, though)
 - Will spend a night or 2 with Roberta Wentworth at the B&B that she runs as part of Holden.
- **Communications**
 - Working with staff to “see with new eyes” how our communication is being presented and why.
 - Moving to utilizing the Info Station to be the hub for more . . . Info!.
- **Website**
 - If you have something you want on the site, please let me know.

*God's Peace,
Karen Novess*

HOLY SHEPHERD LUTHERAN CHURCH

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	2019 BUDGET	MONTHLY BUDGET	ACTUAL												ACTUAL YTD 2019	BUDGET YTD 2019	OVER (UNDER)		
			Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19					
Income																			
4000 · INCOME-TO MEET BUDGET	555,000	46,250	34,975														34,975	46,250	(11,275)
4099 · INCOME - DESIGNATED	16,576	1,381	7,632														7,632	1,381	6,251
8000 · INCOME - IN AND OUT	0	0	0														0	0	0
Total Income	571,576	47,631	42,607	0	0	0	0	0	0	0	0	0	0	0	0	0	42,607	47,631	(5,024)
Expense																			
5100 · MISSION	55,000	4,583	5,343														5,343	4,583	760
5200 · PERSONNEL COSTS	341,078	28,423	31,964														31,964	28,423	3,541
5300 · ADMIN. SUPPORT	30,700	2,558	6,383														6,383	2,558	3,824
5400 · PROPERTY & GROUNDS	90,494	7,541	11,047														11,047	7,541	3,506
Add Solar Loan Payments	19,884	1,657	1,657														1,657	1,657	0
5500 · WORSHIP & MUSIC	12,120	1,010	277														277	1,010	(733)
5600 · EVANGELISM	400	33	0														0	33	(33)
5700 · CHRISTIAN EDUCATION	2,500	208	446														446	208	237
5800 · CONGREGATIONAL LIFE	12,600	1,050	2,143														2,143	1,050	1,093
5900 · FELLOWSHIP	1,800	150	220														220	150	70
6000 · STEWARDSHIP	5,000	417	2,028														2,028	417	1,612
Total Expense	571,576	47,631	61,508	0	0	0	0	0	0	0	0	0	0	0	0	0	61,508	47,631	13,877
Net Income	0	0	(18,901)	0	0	0	0	0	0	0	0	0	0	0	0	0	(18,901)	0	(18,901)

Building Fund Income	11,049
Less: Mortgage Interest	(697)
Less: Principal Payment(s)	(16,030)
	(5,678)

8:57 AM

02/09/19

Accrual Basis

Holy Shepherd Lutheran Church
Balance Sheet
As of January 31, 2019

	Jan 31, 19
ASSETS	
Current Assets	
Checking/Savings	
1115 · CHECKING/216-552-1084 1ST BANK	59,952.79
1125 · BLDG FUND/216-401-9964 1ST BANK	10,539.32
1135 · MONEY MKT/216-400-6224 1ST BANK	76,312.87
1150 · THRIVENT/INDEPENDENT LIVING	9,006.14
Total Checking/Savings	155,811.12
Total Current Assets	155,811.12
Fixed Assets	
1600 · LAND & BUILDINGS - CHURCH	2,150,000.00
1510 · LAND & BUILDINGS - ADMIN BUILD	93,871.00
1515 · ROOF REPLACEMENT (2004)	28,636.38
1516 · ROOF REPLACEMENT/PARKING LOT 2006	29,609.00
1520 · FURNITURE, FIXTURES, EQUIPMENT	91,949.52
1530 · LIBRARY - BOOKS & FURNITURE	1,468.44
1535 · SOLAR PROJECT	249,877.00
1545 · 2013 SIGN PROJECT	37,310.41
1550 · HVAC PROJECT 2018	71,491.00
Total Fixed Assets	2,754,212.75
TOTAL ASSETS	2,910,023.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2005 · ACCOUNTS PAYABLE	-29.79
Total Accounts Payable	-29.79
Other Current Liabilities	
2000 · PAYROLL LIABILITIES	18,963.10
2001 · EMPLOYEE DEDUCTIONS	-14,820.18
2011 · MISSIONS ETC.	2,477.04
2016 · RESERVE - FAMILY PROMISE	6,179.18
2020 · RESERVE -MISSION ENDOWMENT	3,624.16
2021 · RESERVE - EQUAL EXCHANGE	571.10
2029 · RESERVE GIFT WISH LIST	6,646.51
2030 · RESERVE - FLOWER FUND	-360.00
2031 · RESERVE - ALTAR GUILD	2,492.88
2033 · RESERVE-NARTHEX ARTWORK	296.23
2035 · RESERVE - YOUTH MISSION	13,276.91
2039 · WOMEN'S AM BIBLE STUDY	123.00
2045 · RESERVE - SPECIAL GIFTS	35,668.26
2050 · RESERVE - COLUMBARIUM	26,537.66
2060 · RESERVE - MUSIC MINISTRY FUND	8,177.47
2065 · RESERVE - CAPITAL IMPROVEMENTS	38,645.95
2066 · RESERVE - ENERGY CONSERVATION	857.31
2067 · RESERVE - SOLAR PROJECT	1,000.00
2072 · RESERVE - BUSY BEES	517.58
2073 · RESERVE -THRIVENT/INDEPEND. LVG	8,598.89
2081 · RESERVE-PRAYER SHAWL	28.37
2084 · RESERVE - PASTOR MICHAEL'S EDUC	2,773.58
2085 · RESERVE-EVANG/LUTHERAN SUBSCRIP	4,680.85
2086 · RESERVE-SENIOR PASTOR EDUCATION	2,797.00
2089 · WEDDING RESERVE	630.00
2090 · RETREATS	20.00
Total Other Current Liabilities	170,402.85
Total Current Liabilities	170,373.06
Long Term Liabilities	
2200 · NOTES PAYABLE - MORTGAGE	161,965.75

8:57 AM

02/09/19

Accrual Basis

Holy Shepherd Lutheran Church
Balance Sheet
As of January 31, 2019

	<u>Jan 31, 19</u>
2220 · NOTE PAYABLE-SOLAR LOAN	<u>136,579.12</u>
Total Long Term Liabilities	<u>298,544.87</u>
Total Liabilities	<u>468,917.93</u>
Equity	
3000 · OPENING BALANCE EQUITY	1,085,852.25
3001 · RETAINED EARNINGS	1,362,500.28
Net Income	<u>-7,246.59</u>
Total Equity	<u>2,441,105.94</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,910,023.87</u></u>