

**Holy Shepherd Lutheran Church**  
**Council Meeting Agenda**  
**February 26<sup>th</sup> 2018**  
**5:30 P.M.**

**5:30**            **Call to Order/Prayer/Communion**

**5:40**            **Welcome new council members**

**5:45**            **Approve January 2018 Minutes**

**5:50**            **Reports**

- **President**
- **Vice President**
- **Pastor and Staff**
- **Vision Team**
- **Personnel**
- **Financial**
- **Ministry Team reports**

**6:15**            **Ongoing Business**

- **Action Items**
- **Ministry Team-vacant leadership positions**
- **Gas Costs Update**
- **Sabbatical reserve fund**
- **Interim Pastor**

**6:30**            **New Business**

- **Review 2018 annual meeting minutes**
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**7:30**            **Prayers of the Council**

**REMINDERS & Upcoming Date**

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- **Council meeting March 19th**

**HOLY SHEPHERD LUTHERAN CHURCH  
COUNCIL MEETING MINUTES  
January 15, 2018**

**Present:** Jeff Braden, Randy Updike, Jackie Johnson, Kevin Klinkerfues, Gerald Scholten, Jamie Curry, Emily Parkhurst, (Non-Voting Member: Scott Ikenberry, Pastor Michael TeKrony).

**Absent:** none

**Call to Order:** The meeting was called to order by Jeff Braden at 5:37 PM.

**Devotions:** Pastor Michael led devotions by reading a passage from Mark 1:16-20. What is it about Jesus that made the fishermen drop everything and follow him? The Lord's Prayer was said and communion was shared.

**Minutes:** Randy motioned to approve the October minutes, Gerald seconded. Motion passed.

## **REPORTS**

**President's report:** Jeff reported that after his recent temple talks regarding the interim pastor, he had lots of good and encouraging comments from the congregation. Kari has accepted the contract as it was written. Pam Thomas also approached Jeff about being considered for the education team chair.

**Vice-President Report:** Nothing at this time

**Pastor's Report:** Michael reported that things have been going well in the office and for him this past month, since Rick's retirement. He did report that our facility was used by the AAUW last week and the office received many phone calls from protesters. It was a very stressful time for the office staff. Many thanks to Mary & Donna for fielding lots of ugly phone calls. There were no big issues during the meeting, police presence was heightened during the meeting and the week prior to the meeting before and during worship services. Michael will need a weekend off between now and when the interim starts in March, he will let council know when that will be. Monday through Wednesday, the week of January 22<sup>nd</sup>, he will be attending the South Metro conference in Allenspark. The emergency phone will be handled by Mary during this time.

**Staff Reports:** See attached from Karen Novess, Ministry Partner. A few highlights; there was lots of good feedback about the annual Christmas celebration and the fundraiser was a huge success. No more fund raising will be needed for the youth this year.

**Vision:** Kevin proposed that for 2018 the role of the vision team is that they become a part of the transition team as a lot of the work that vision has done over the years could be used as background for the transition process. This could also expand the number of members of the vision team for a longer period. The demographics would need to be expanded to cover a wider representation of the congregation. Michael suggested that we consult with Pastor Kari as to how that would work for her transitional work. Emily suggested that vision use the first half of 2018 pulling together the history and work of the team for use by Pastor Kari to help with the work of the transition.

**Personnel:** Nothing at this time

**Ministry Team Reports:** One report received from the Trust Committee, see attached.

**Financial:** Gerry Scholten

December was a good month with \$65,000 of income received, \$54,000 of expenses for the month. This rounded out 2017 with an overall deficit of \$14,000. December was the biggest income month for the year.

**Ongoing business:**

- Action Items – Update on the janitorial contract. Gerald recommended updating the contract by removing a couple of items related to hours as those were put in there mainly for a previous janitor. Emily also suggested changing the line that says the janitor would be supervised by....as this creates an employer/employee relationship. Those changes will be made and Gerald will discuss and review with Larry Lagerberg.
- Gas Costs Update – Emily reviewed the contracts, two of the areas indicate a 30 day termination clause and 1 area indicated a 60 day termination clause. Also the buyer on the contract needs to be updated from Rick Thompson to Mary Biefel. Gerald will have these updated and reviewed by the gas company.
- Election for annual meeting – The following positions will need to be filled and/or voted on
  - Vice President – Jamie Curry for 2018
  - Finance – Scott Ikenberry for 2018-2019
  - Personnel -
  - Trust – need two new members
- Budget – Reviewed and will be presented during the budget hearings and annual meeting.

**New Business:**

- Family Promise – HSLC Family Promise team would like to donation \$3,000 of their reserves to a program run by Family Promise of Greater Denver. The program is a “prevention program” that is used for rental assistance for families at risk of losing their housing. Each family is eligible for up to \$750 in rental assistance. Over the course of 4 months in 2017, 41 families were supported with rent, which included 94 children. It took an average of \$196 to keep each child housed. We strongly believe that this support enables families to remain stable, preventing a traumatizing episode of homelessness. This preventative support creates a systemic change as we prevent homelessness, one family at a time! While council does not vote on these requests, we have asked that the ministry teams present their ideas for big expenditure to council before committing to them. Currently HSLC Family Promise team has roughly \$7,200 in reserves. Council saw no problems with this request and Jeff will let Cheryl Holtz know.
- Constitutional Amendments – Background for understanding on how these work. For HSLC constitutional changes, year 1 the congregation votes on the changes, if passed than in year 2 those changes need to be ratified. For ELCA constitutional changes, the congregation votes to accept in year 1, no other ratification needed after that. There are only a couple of minor ratifications needed to be done and they are on the annual meeting agenda.
- 2017 Highlights – we came up with a short list to present at the annual meeting.
- Menu for the annual meeting was decided and everyone has their marching orders.

The meeting was adjourned at 7:45.

Respectfully submitted,  
Jackie Johnson, Secretary

## **Addendum**

### **Interview with Pastor Kari Reiquam January 3, 2018**

Meeting called at 5:37 p.m.

1. Introductions, all council members were present
2. Kari gave a background of the interim pastor's role and creation of the program.
3. Lots of questions and answers for all attending.
4. Kari's first impressions of Holy Shepherd
5. Start date – available March 1<sup>st</sup>
6. Skills – calmness, collaborative, teacher, likes change, discernment, a learner, spiritual practices.
7. Concerns – lowest skill and/or passion is detailed work.
8. Reviewed salary request presented by Pastor Kari. Council discussed, made a couple of minor changes and will present back to her by the end of the week.
9. Kevin motioned that we hire Pastor Kari Reiquam as the Intentional Interim Pastor for a period of time specified in the contract. Jamie seconded. Motion passed.

Meeting adjourned at 7:54 p.m.

**Youth**

- **Sr. High**
  - ELCA Sr. High 2018 National Gathering
    - Working on details. Connected with the Synod leadership in finalizing plans.
- **Fundraising**
  - Stock-in-the-Flock
    - Over \$3000 has been donated to the fund – THANK YOU!
  - Easter Breakfast – April 1
    - Youth & families will help prepare & serve

**Faith Formation**

- **Youth Education**
  - Maintaining with very dedicated volunteers.
  - Cross-generational Event: Holy Week
    - Palm Sunday – March 25, 9:30am
    - Team has planned a “TV reporter and “Fake News”” event based on the journey of Holy Week.
  - Looking at offering a couple of Family “Outside the church” events
    - What “Families with younger children” used to offer
    - 2 a year, possibly
    - Planning on a summer gathering

**Worship**

- **Upcoming Prep:**
  - Planning Holy Week
  - Finalizing Easter Season
  - Looking ahead to plan Season of Creation, Pentecost, Holy Trinity and the Season of Pentecost.

**Website**

- If you have something you want on the site, please let me know.

**OTHER:**

- **Narthex design team**
  - Narthex Lighting:
    - Kevin Klinkerfues is in the process of installation.
  - Sound/Light Board
    - Items being purchased and installed.
    - Light board will be ordered next week.