

Holy Shepherd Lutheran Church
Council Meeting Agenda
November 20th 2017
5:30 P.M.

- 5:30 **Call to Order/Prayer/Communion**
- 5:40 **Approve October 2017 Minutes**
- 5:45 **Reports**
- **President**
 - **Vice President**
 - **Pastor(s) and Staff**
 - **Vision Team**
 - **Personnel**
 - **Financial**
 - **Ministry Team reports**
- 6:15 **Ongoing Business**
- **Vacant ministry team positions**
 - **Action Items**
 - **Wish list**
- 6:40 **New Business**
- **December 9th/10th Dennis Jacobson presiding?**
- 6:55 **Prayers of the Council**
- 7:00 **Pastor Kari Reiquam**

REMINDERS & Upcoming Dates

- **November 20th-26th Pastor Michael on vacation**
- **November 22 Thanksgiving Eve worship & pie social**
- **November 30th @ 7pm exit interview for Pastor Rick with council and Bishop Gonia.**
- **December 3rd Pastor Rick's retirement celebration**
- **December 9th/10th Dennis Jacobson presiding?**
- **December 16th /17th Pastor Sarah Moening at HSLC**

**HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES
October 16, 2017**

Present: Jackie Johnson, Kevin Klinkerfues, Jamie Curry, Emily Parkhurst, Gerald Scholten, (Non-Voting Member: Pastor Rick Thompson, Pastor Michael TeKrony). Also attending, Sarah Moening, Synod Rep.

Absent: Jeff Braden, Randy Updike,

Call to Order: The meeting was called to order by Jamie Curry at 5:33 PM.

Devotions: Michael led devotions by reading a verse from Isaiah. A lesson about transition and how God has new things for us to discover together. Communion was shared.

Guest Speaker: Sarah Moening from the Synod office joined us and presented the details of using an interim pastor while Holy Shepherd works through the process of what is needed after Pastor Rick retires. A typical transition time before calling a new senior pastor is between 8 -18 months. There will be a lot of work for the congregation (represented by a Transition Team) to do during this timeframe. Sarah offered to present this same information to our congregation and her and Michael will look for a date in December that will work.

Minutes: Jackie motioned to approve the September minutes, Jamie seconded. Motion passed.

REPORTS:

Pastor's Report: See attached. A couple of highlights: Rick is starting to step down from his oversight role on some of the ministry teams. Michael will start working with the Vision Team going forward. Rick is working on a possible fund raiser for World Hunger. More details to follow. Michael reiterated a huge thank you for the sabbatical, it was more than a blessing to him and he is excited to be back.

Financial: Gerry Scholten

Another bad month for income and we are now \$15,000 in the red through the end of September. Gerald is starting to work on the budget for 2018. Gerald reported that Mary Biefel would like to attend a mediation skills training seminar for church leaders. The cost will be approximately \$2,500 - \$3,000. Gerald presented a motion that we approve this expenditure and that the majority of the cost will be paid using the continuing education money that Pastor Rick has available and will not be using. Emily seconded, motion passed.

Closing Prayer by Rick

The meeting was adjourned at 8:02

Respectfully submitted,
Jackie Johnson
Secretary

**Pastors' Report to Council
Holy Shepherd Lutheran Church
November 20, 2017**

Completed:

- First Communion preparation and celebration with 6 children
- Michael's sabbatical sharing October 29 & November 5
- 6 November baptisms
- Booklet and office items event/fund-raiser [Rick]

Working On:

- Faith formation involvement
 - Thurs. AM Bible Study
 - Sunday Adult Education: Rick teaching Gospel of John on November 12, 19 & 26. Planning for winter/spring semester [Michael]
 - Joint ELCA Confirmation with Lutheran Church of the Master, Centennial, and Atonement. 5 Holy Shepherd youth and their parents participating.
 - Organizing /publicizing camp for next summer [Michael]
- Consulting with families re: memorial gift designations. Nearly complete—two families to contact [[Rick]
- Ongoing pastoral care with sick, homebound & grieving. [Both] Has been a little more intense again lately. Attempting to make the rounds of the homebound before retirement [Rick]
- Ongoing seasonal worship planning process. [Michael]
 - Bible study of seasonal texts to discern theme
 - Planning meeting with team
- Shifting some committee liaison assignments due to Rick's coming retirement: Rick will continue with executive and, as needed, Worship & Music & Abundant Living. Michael will now be meeting with Vision, Worship & Music, Abundant Living, and, as needed, Missions and Spiritual Gifts.
- Fall Abundant Living emphasis [Rick]
- Urban Servant Corps board [Michael]
- Co-Dean of South Metro Conference of the Rocky Mountain Synod (Michael)
- Office clean-out [Rick]

Vacation/Leave/Continuing Ed./Conferences:

- Continuing monthly spiritual direction (local) using continuing ed. time & money [Michael]
- Michael on vacation Nov. 20-22 will be off for the Thanksgiving holiday weekend
- Rick on vacation December 9-14 (unused vacation days)

Other

- Rick's last day of work is December 7. After that, I will be enjoying retirement but grieving my separation from Holy Shepherd. I need to make it clear again that I will not be able to worship with you, preach or lead worship, or officiate at Holy Shepherd baptisms, weddings, or funerals without the approval of Holy Shepherd pastors. For all concerned, it is especially important that I stay away during the transition time.
- Has a decision been made about whether Rick is entitled to any compensation for unused sick leave?

Youth

- **Sr. High**
 - Sr. High Retreat: Nov. 17 – 19 Rainbow Trail Lutheran Camp
 - 3 youth & 1 adult attending.
 - By the time you read this it will be over and I am going out on a limb that it was great!
 - ELCA Sr. High 2018 National Gathering
 - 6 youth & 2 adults are registered.
- **Fundraising**
 - December 20th Christmas Celebration
 - Dinner, Music & fellowship
 - Involving youth, WNL Dinner team, Choirs
 - Planning meeting November 26th
 - Stock-in-the-Flock
 - Month of February

Faith Formation

- **Youth Education**
 - Scheduling Teachers through February.

Worship

- Upcoming Prep:
 - Thanksgiving Eve, Advent, Mid-week Advent, Christmas Eve & Season
 - Epiphany planning Nov. 29 (traditional) Dec. 7 (Contemporary)

Website

- Continuing to tweak and update.
- If you have something you want on the site, please let me know.

OTHER:

Narthex design team (and other projects)

- A large end of year donation was given to this project so we may have all of it covered. In the process of discerning all that needs to be done.
 - Narthex Lighting:
 - Kevin Klinkerfues has started the installation. Looks great!
 - FH Projector
 - Projector & parts have been ordered. Could have installation done before Christmas.
 - Sound/Light Board
 - Will re-evaluate the needs and move forward soon.

MINISTRY TEAM REPORT

WORSHIPPING AND GROWING TOGETHER IN CHRIST SERVING AND REACHING OUT JOYFULLY TO ALL

VISION STATEMENT

As disciples of Jesus, Holy Shepherd Lutheran Church believes we are called to be in relationship with God, with God's people and with God's world every day.

Quarterly reports are expected from each team to the council; council will announce due dates. Reports (electronic is preferred) will be distributed by the office.

DATE: Nov. 1, 2017

NAME OF TEAM: Music and Worship

1. What are we working on? How does this support the mission and vision?:

Most of our work right now is surrounding the 2018 Music & Worship Budget Request.

We also discussed the Legacy Quartet Concert and the Reformation Anniversary Concert. Both of which are now complete.

2. What decisions have we made? How will this support the mission and vision?:

We are submitting the 2018 Budget Request.

3. How can council support you in your ministry?:

Please carefully consider our budget request and know that a great deal of discussion went into our suggestions. We all believe that music and worship are a vital part of Holy Shepherd Lutheran Church and appreciate your support in these areas.

Approved by Council: April 17, 2012