

Holy Shepherd Lutheran Church
Council Meeting Agenda
January 15th 2018
5:30 P.M.

5:30 **Call to Order/Prayer/Communion**

5:40 **Approve December 2017 Minutes**

5:45 **Reports**

- **President**
- **Vice President**
- **Pastor and Staff**
- **Vision Team**
- **Personnel**
- **Financial**
- **Ministry Team reports**

6:15 **Ongoing Business**

- **Action Items**
- **Gas Costs Update**
- **Elections needed for annual meeting**
- **Sabbatical reserve fund**
- **2018 Budget**
- **Interim Pastor**

6:30 **New Business**

- **Family Promise donation from HSLC team**
- **Constitutional amendments**
- **Annual meeting agenda**
- **Highlights of 2017**

7:30 **Prayers of the Council**

REMINDERS & Upcoming Date

- **Budget hearing Jan. 21st in between services**
- **Annual meeting Jan. 28 after 10:45 service (12:00 pm)**
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**HOLY SHEPHERD LUTHERAN CHURCH
COUNCIL MEETING MINUTES - December 11, 2017**

Present: Jeff Braden, Randy Updike, Jackie Johnson, Kevin Klinkerfues, Gerald Scholten, Jamie Curry, (Non-Voting Member: Pastor Michael TeKrony).

Absent: Emily Parkhurst

Call to Order: The meeting was called to order by Jeff Braden at 5:36 PM.

Devotions: Pastor Michael led devotions by reading a verse from John 1. What thick walls are in our life that may be blocking the light? Michael reminded us to be mindful of the darkness, but look for the light and let it shine. The Lord's Prayer was said and communion was shared.

Minutes: Gerald motioned to approve the October minutes, Jamie seconded. Motion passed.

REPORTS:

President's report: Jeff received a letter from the synod reporting the response to this year's disaster relief efforts. He also shared a thank you note received from Rick & Brenda Thompson for the retirement party.

Vice-President Report: Jamie continues to be concerned about the council vacancies and will continue working on that issue.

Pastor's Report: No written report

Staff Reports: See attached from Karen Novess, Ministry Partner. A few highlights; projector will be installed in the fellowship hall December 12th. After a large donation, no more fundraising will be needed for the narthex remodel. Teachers are schedule through February for youth education. Six youth and 2 adults will be attending the Sr. High ELCA national gathering in Houston in 2018.

Vision: Kevin reported that all members of the vision team have been asked to attend Pastor Sarah Moaning's presentation on December 16/17th. The congregational conversation will be satisfied during Pastor Sarah Moening presentation on December 17th. Pastor Michael has been asked to join the Vision Team as an advisor for 2018.

Personnel: Randy reviewed Pastor Rick's original call letter regarding the handling of annual leave and sick leave accruals. Rick has been paid for his annual leave. Randy motioned that we continue to pay Rick's salary until 12/31/17 in compensation of his unused sick leave. Gerald seconded. Motion passed.

Emily Parkhurst asked Randy to present a suggestion that we add a budgeted amount each year that would build up and can be used for future sabbatical expenses (not salary during sabbaticals) to avoid fundraising. Kevin was concerned of putting it in this year's budget due to the current budget being in the red. After some discussion it was decided to table this until next year since it will be six years before we have another sabbatical.

Randy had a few possible people that he thought would work well as his replacement. Jamie will approach those on his list.

Financial: Gerry Scholten

The finances continue to look bad. Through November, income needed to meet budget is behind \$46,967. Our budgeted expenses through November are down by \$26,368 so that leave us with an overall deficit of \$20,599. The budget for 2018 has been started, there are lots of unknown due to the transition with Rick's upcoming retirement. More on the 2018 budget later.

Property Report: Gerald reported that they are approaching the end of the hailstorm fixes. If all goes well we may have a small amount of money left that can be put into a reserve for the replacing some of

March Action Items

Annual Meeting Amendments

Emily will draft a letter regarding the amendments to send to the synod. Jackie will sign as secretary.

April Action Items

Custodian position

Revisit topic during October 2017 meeting -

May Action Items

Continuing resolution to form an ad-hoc team, called "Aesthetic Team" – Emily Parkhurst

December Action Items

Review and update building use permits

Add a budget amount each year for future sabbaticals

Youth

- **Sr. High**
 - ELCA Sr. High 2018 National Gathering
 - 6 youth & 2 adults are registered.
 - Working on details and will be meeting with leaders from other churches soon to “get our ducks in a row”
- **Fundraising**
 - Stock-in-the-Flock
 - Month of February
 - Very successful fundraisers from Easter Breakfast & Christmas Celebration, so the Stock fundraiser should take care of expenses for the upcoming youth events. Will not need to do another special fundraiser this year (besides the annual/usual Easter Breakfast).

Faith Formation

- **Youth Education**
 - Maintaining with very dedicated volunteers.
 - Reminder: We have been without an Education Leader for the past 3 years. Hope that this year Council will be able to fill the position.

Worship

- Upcoming Prep:
 - Lent Season Bible Study finished
 - Lent/Holy Week & Easter season planning dates set for the end of the month.

Website

- If you have something you want on the site, please let me know.

OTHER:

- **Narthex design team**
 - Narthex Lighting:
 - Kevin Klinkerfues is in the process of installation.
 - FH Projector
 - Installed and working!
 - Will finish project with new speaker wires installed soon and a new mic for the FH.
 - Sound cabinet acquired to house all equipment.
 - Sound/Light Board
 - Will re-evaluate the needs and move forward soon.

Trust Committee Report

Nearly 200 people contributed money as a Memorial to a loved one or friend from October 2016 to October 2017. Some of this money has been designated for specific projects and went to that particular budget item. The rest was donated and the Trust committee used that money to fulfill Trust Fund requests submitted by members of Holy Shepherd for things needed to enhance our church and worship

Money was distributed to the following projects: Busy Bees, Youth Missions, Family Promise, Music, Grocery Cards-Office Assistance, the Holy Shepherd Columbarium, Facility Improvement, Music and Worship Reserve, some funding of Pastor Michael's sabbatical, the Scholarship Fund, Seminary expenses for Emily Norris, Communion kneelers, Cross planter for the Easter season, and a worship computer.

Thank you to everyone who donated money this year as a Memorial to those they love. Your gift will continue to enhance the life of our church.